

**Cottage License Application • 41st Annual Poke Salat Festival**  
**Saturday • May 17, 2025 • 9 am to 6 pm**

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

Please indicate number of booths you need. Your entire display and items must fit in this space.

\_\_\_\_\_ 10' x 10' Vendor Space \$50 each

\_\_\_\_\_ Electricity is very limited availability and only available if required to display your products.

Reason needed: \_\_\_\_\_

Foods must be prepackaged, with nothing handled or prepared on site, and you are required to be permitted under the Cottage Law Licensing for the State of Alabama Board of Health. ALL Board of Health regulations must be followed.

List ALL the items you will sell. ONLY what's listed here will be considered and no additional products will be allowed. If you are selling other non food products along with your baked goods, please write yes here \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please include a copy or photo of your cottage license or approval form from the Alabama Board of Health.**

Initial \_\_\_\_\_ NO items may be sold by vendors that include the Festival name or logo.

Initial \_\_\_\_\_ The Festival will be Saturday, May 17, 2025 9 am – 6 pm. Vendors will be required to remain set up until the close of the Festival at 6 pm, no exceptions.

Initial \_\_\_\_\_ I have read and agree to abide by the Festival guidelines.

Hold Harmless, Liability statement: Growing Wild Events, Poke Salt Festival, Coordinators and Planners, Downtown Business Owners will not, under any circumstances, be held liable in case of damage due to fire, theft, breakage or any other loss to exhibitors or their property.

By signing below, I am indicating that I have read the vendor guidelines and Hold Harmless, Liability statement and I am stating that I agree with the rules and terms outlined, and I, and all persons participating with me at my booth space, will abide by these terms.

Please review your application to be sure you've completed all sections. Incomplete applications will not be considered and may delay your application. By signing this application you are agreeing to all guidelines as listed and understand that no early breakdown of booths will be allowed. If applying by email, please type your name as your signature.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## FESTIVAL GUIDELINES & INFORMATION

Products in various craft and retail categories are limited to maintain a balance in the show. As categories fill, we will make posts on our social media pages and website, and additional applications will be wait listed.

If you and another vendor would like adjoining spaces, please write this on your application.

**Direct Sales Companies:** ONE vendor for each company allowed. ONE direct sales company per vendor. If you represent more than one company, make a note on your application of which other companies you are interested in vending. If that spot has not been filled by April 17, we will offer it in the order it was requested.

Vendors must furnish their own free-standing tents (with weights), tables and displays. All items, tables, displays, chairs and boxes must remain inside your vending area at all times. Nothing can block sidewalks or roadways.

Raffles are limited to non-profit/civic groups and must be approved before applying.

**Soliciting/distribution of materials or products outside of allotted vendor space is not allowed.**

Our Vendor Coordinators will contact vendors directly when their application has been approved for the event. **Until you are contacted, you are not approved.**

You may only vend the items listed on your application, be sure you make a complete list.

NO vendor can sell items using the Festival name or logo.

Vendors must register at the Information Booth before setting up. Booth assignments will be given at sign-in. The Poke Salat Festival Committee reserves the right to ask you to remove items from your booth that may be considered to be in poor taste. This is a family oriented event and all items must be acceptable for all ages.

Upon acceptance to the Festival, you will receive additional information and guidelines for participation. Vendor check-in will be Friday night, May 16th, 6:00 – 8:00 pm and Saturday morning, May 17th 6:30 – 8:30 am. Cars must be out of the Festival area by 8:30 am. and will not be allowed in again until 6 pm when the Festival closes.

Booth assignments are given at check-in.

No vendor or group may give away food products or drinks, except samples by food truck vendors.

The Poke Salat Festival is an outside event, held rain or shine.

No refunds are given.

**Social Media** It is beneficial to you to follow our pages and share our social media posts that advertise the Festival, events and details. YOU sharing posts invites your friends, family and followers to attend and is one of our best forms of advertising. Once accepted to the Festival as a vendor, you will also be sent a link to join a private group for 2025 Festival Vendors. This will be the spot where we will talk directly to vendors about set up details, reminders and important information you'll need to know.

How to submit your application:

**Email:** Please email a copy of your completed and signed application to pokesalat@gmail.com. Upon acceptance to the Festival, you will be invoiced for your fees, plus a \$2 convenience fee. Your invoice will be emailed to the email address on your application. **Invoice must be paid within 24 hours or space will not be held.**

**Mail:** Please send your completed and signed application, along with a check or money order, payable to PSF, to PSF, PO Box 1251, Arab, AL 35016 Application and payment must be received prior to April 19, 2025.

**In person:** Please call to make arrangements to meet a committee member in person to drop off your application and payment.

**Contact:**

pokesalat@gmail.com • 256-200-5270 • 256-200-2353  
Growing Wild Events PO Box 1251 Arab, AL 35016

Poke Salat Festival is hosted and planned by Growing Wild Events, Community Event Planners

Event coordinators: Joyce Utterback, Dawn Sparks and a host of volunteers & sponsors